

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
<b>Outcome 1: Improve site availability</b>								
<b>Goal 1: Develop a new permanent Traveller site</b>								
1.1	Consult on preferred site prior to planning application	March-April 2012	Officer time, limited consultation costs	DCLG Grant	Jugal Sharma Housing Commissioner	Max Woodford Major Projects	Brighton & Hove City Council	Links to Goal 14 (15.3)
1.2	Obtain planning permission for preferred site	Autumn 2012	Design work and planning fee	DCLG Grant	Jugal Sharma Housing Commissioner	Max Woodford Major Projects	Brighton & Hove City Council  South Downs National Park	
1.3	Develop site	Winter 2012 for 1 year	Total project cost: c.£1.73m	DCLG Grant	Jugal Sharma Housing Commissioner	Max Woodford Major Projects	Brighton & Hove City Council	
1.4	Develop allocations and management policies	Winter 2012	Officer time, consultation costs	n/a	Andy Staniford Housing Strategy	Jonathan Fortune Traveller Liaison	Brighton & Hove City Council	Links to Goal 14 (15.3)
1.5	Open site	Winter 2013/14	n/a	n/a	Jugal Sharma Housing Commissioner	Max Woodford Major Projects	Brighton & Hove City Council	
<b>Goal 2: Ensure effective management and use of the Horsdean Transit Site</b>								
2.1	Appoint a site warden for the Horsdean Transit Site	Recruitment planned for Spring 2012	Better use of site security budget	Existing budget	Jugal Sharma Housing Commissioner	Jonathan Fortune Traveller Liaison	Brighton & Hove City Council	

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
2.2	Review occupancy of the Transit Site to provide capacity to help minimise unauthorised encampments	Spring/Summer 2012 (and ongoing after)	Staff time	Existing budget	Jugal Sharma Housing Commissioner	Jonathan Fortune Traveller Liaison	Brighton & Hove City Council	
2.3	Improve the collection of fees and service charges and deal effectively with arrears	Summer 2012 (and ongoing after)	Staff time	Existing budget	Jugal Sharma Housing Commissioner	Jonathan Fortune Traveller Liaison	Brighton & Hove City Council	
<b>Goal 3: Develop procedures for Tolerated sites</b>								
3.1	Research Good Practice and develop guidance on toleration	Winter / Spring 2012	Staff time	Existing budgets	Andy Staniford Housing Strategy	Jonathan Fortune Traveller Liaison	Brighton & Hove City Council	
3.2	Consult and Equality Impact Assessment	Spring 2012	Staff time	Existing budgets	Andy Staniford Housing Strategy	Jonathan Fortune Traveller Liaison	Brighton & Hove City Council	Links to Goal 15 (15.4)
3.3	Implement	Jul 2012	Subject to policy	Existing budgets	Andy Staniford Housing Strategy	Jonathan Fortune Traveller Liaison	Brighton & Hove City Council	
<b>Goal 4: Consider the need for future site provision</b>								
4.1	Traveller accommodation needs assessment in accordance with new guidance expected in 2012	2016	Not known at present	Existing budgets	Andy Staniford Housing Strategy	Not known at present	Brighton & Hove City Council	Subject to 2012 guidance
4.2	Monitoring unauthorised encampments to build up a picture of need	Ongoing	Staff time	Existing budgets	Andy Staniford Housing Strategy	Jonathan Fortune Traveller Liaison	Brighton & Hove City Council	

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
4.3	Further action subject to new government planning guidance expected in 2012	Not known at present	Not known at present	Existing budgets	Not known at present	Not known at present	Brighton & Hove City Council	Subject to 2012 guidance
4.4	Plan according to new guidance	2016	Not known at present	Existing budgets	Not known at present	Not known at present	Brighton & Hove City Council	Subject to 2012 guidance
4.5	Ensure new City Plan recognises identified needs to 2016 and the need to consider future needs provision	Plan proposed adoption end 2013	Staff time	Existing budgets	Martin Randall Planning & Public Protection	Rob Fraser LDF Team, Planning Strategy	Brighton & Hove City Council	

### Goal 5: To provide advice to Travellers seeking to buy their own land for developing a site

5.1	Planning advice to travellers seeking to buy their own land for developing a site	Ongoing	Staff Time	Existing budgets	Martin Randall Planning & Public Protection	Rob Fraser Planning Strategy & Projects  Jeanette Walsh Development Control	Brighton & Hove City Council	
-----	---	---------	------------	------------------	--	---	------------------------------	--

### Outcome 2: Improve health, safety and wellbeing

### Goal 6: Improve access to health and other support services for Gypsies and Travellers in the city

6.1	Conduct specific needs assessment on the health and wellbeing of Travellers	November 2012	Staff time	Public Health	Tom Scanlon Public Health	Alistair Hill Public Health	BHCC Pubic Health / NHS Sussex	
-----	---	---------------	------------	---------------	------------------------------	--------------------------------	--------------------------------	--

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
6.2	Develop an action plan in response the findings of the needs assessment in order to improve access to healthcare services for members of the G&T Community	March 2013	Staff time	CCG	Geraldine Hoban Brighton and Hove Transitional Consortium	Martin Campbell	Clinical Commissioning Group	
6.3	Citywide review of Health Visitors to include the impact on the Travelling community	2012/14	Staff time	CCG	Steve Barton Brighton & Hove City Council	Anita Baxter	Joint Childrens Commissioner	
<b>Goal 7: To improve cultural awareness in health services</b>								
7.1	Cultural awareness training for CCG staff and lead clinicians	Nov 2012	Staff time	CCG	Geraldine Hoban Brighton and Hove Transitional Consortium	Martin Campbell	CCG/NHS Sussex	
<b>Goal 8: To improve ethnic monitoring in health and other services to include Gypsies and Travellers</b>								
8.1	NHS Brighton and Hove will ensure that all service providers are aware of the framework and use it to monitor service uptake and experience in order to identify key issues for Traveller communities	Ongoing – review as part of needs assessment	Staff time	Existing budgets	Geraldine Hoban Brighton and Hove Transitional Consortium	Peter Wilkinson / Phil Seddon	NHS Brighton and Hove	Already using and promoting the monitoring framework

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
<b>Goal 9: Tackle domestic and sexual violence</b>								
9.1	Integrate actions to address domestic and sexual violence in Gypsy and Traveller communities into DV and SV Action Plans for 2012/13 and in the Violence Against Women & Girls Strategy	Plan in place April 2012	Staff time	Existing budgets	Community Safety Commissioner (Linda Beanlands)	DV/SV/VAW Strategy & Commissioning Manager (Eleri Butler)	Safe in the City Partnership	DV JSNA, outcomes framework & commissioning priorities 2011–14 completed
9.2	Develop a package of support for Travellers subject to the overall needs within the DV Commissioning Plan, SV Action Plan and the Violence Against Women & Girls Strategy	To be developed in 2012/13	To be determined	Existing budgets	Community Safety Commissioner (Linda Beanlands)	DV/SV/VAW Strategy Manager (Eleri Butler)	Safe in the City Partnership working with other organisations	Annual action and commissioning plan 2012/13 in progress  Involve Traveller women and in line with national standards, for DV & SV work

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
9.3	Integrate work of Traveller Education Team (Goal 13 below) with Healthy Schools Team work on gender equality / domestic and sexual violence prevention	2012/13. Effective integration of awareness and education work and clear referral pathways to services for young people for Traveller children needing access to support	Existing resources	Existing resources	DV/SV/VAW Strategy Manager (Eleri Butler)	Sam Beale (tbc)	BHCC Healthy Schools Team	DV / SV whole school approach being developed in 2012

### Outcome 3: Improve education outcomes

#### Goal 10: Raise standards by ensuring successful education provision for Traveller children

10.1	New families are visited by Outreach Team to engage with families, assess need according to age and arrange admission into local school	<ol style="list-style-type: none"> <li>1) All pre school children are engaged</li> <li>2) All school aged children enrolled in local provision</li> </ol>	From existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council	1) Links to Goal 12
10.2	Children are supported into new school by peripatetic teacher	Successful admission and inclusion into new school	From existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council	

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
10.3	Home school liaison provided by outreach team and Education Welfare Service to ensure good attendance	All children in school with attendance over 90%	From existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council BHCC Education Welfare Service	
10.4	Support provided to local school and their communities closest to new site via  1) training re cultural awareness and successful practice in integrating Traveller children  2) additional teaching support to Traveller children with learning deficit	1) All receiving schools cultural awareness training and educational resources  2) New Traveller children settled in schools and support plans in place where necessary	From existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council	

**Traveller Commissioning Strategy 2012  
Action Plan**

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
10.5	Collaborate with voluntary sector and families to provide/access out of school activities	New children integrating into local community	Not known at present	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council BHCC Youth Service BHCC Traveller Education Team	Partnered with Traveller Organisations
<b>Goal 11: Raise the engagement with learning opportunities for all traveller families visiting Brighton and Hove</b>								
11.1	To continue to provide a specialist/outreach provision to support all Traveller families to access learning opportunities	Increase uptake in local provision including family learning	Existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council	
11.2	To provide additional teaching support for those with learning deficit (due to mobility)	Improvement in attainment - Foundation Stage, KS2 and 4	Existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council BHCC Schools	



## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
11.3	To offer alternative education provision where required for 14-19 secondary aged pupils	Improved uptake of educational opportunities	Existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council BHCC Engagement Team	
11.4	Involve Traveller groups in education services development	Consult with local Travellers	Extra funding (£500)	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council BHCC Schools BHCC Nurseries	Links to Goal 15 (15.5)
<b>Goal 12: Secure engagement of families from the early years</b>								
12.1	To deliver weekly outreach under 5s play sessions to all families using the Traveller education team playbus in partnership with health and other professionals.	To engage all newly arrived families with mainstream services. eg children centres, early years settings and specialist services eg speech and language therapists	Existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council Sussex Community NHS Trust Health Visitors	

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
12.2	To provide a parent and under 5s drop-in group for Traveller parents on site	Attendance and participation in the bespoke group within Children's Centre and to increase participation and inclusion in wider children centre activities	Existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council BHCC Early Years Coordinator BHCC Moulsecroomb Children's Centre	
12.3	Involve Traveller groups in education services development	Improve participation and uptake of 2 yr old nursery funding	Existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council Sussex Community NHS Trust Health Visitors BHCC Early Years Coordinator	Links to Goal 15 (15.5)
12.4	To provide training to early years (EY) settings, children's centres, school staff re good practice in working with GRT families as both bespoke and part of LEAs training programme	Increased skills and confidence of EYs staff in working with GRT families – result increase in uptake of mainstream provision	Existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council	

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
12.5	To arrange nursery places when necessary to newly arrived families and support child into nursery, to provide teaching support to children with an identified need	Increased uptake of Early Years Educational Entitlement (EYEE)	Existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council	
<b>Goal 13: Improve further the awareness in schools about Traveller History and Culture</b>								
13.1	Offer cultural awareness training to all educational establishments and to embed this in LEAs rolling training programme	Uptake of training	From existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council BHCC Healthy Schools Team	Links to Goal 14 (14.2)
13.2	Promote national initiatives such as Gypsy Roma Traveller History Month and encourage schools to participate	Schools participation in GRT History Month	From existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council Partnered with Traveller Organisations	Links to Goal 14 (14.2)
13.3	Involve Traveller groups in education services development of cultural awareness and equalities training	Travellers Participation in training	From existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council Partnered with Traveller Organisations and individuals	Links to Goal 14 (14.2) Links to Goal 15 (15.5)

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
13.4	Continue to contribute to schools curriculum diversity by providing lesson models, resources and artefacts.	Culturally reflective curriculum in schools with Traveller children on roll	From existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council BHCC Healthy Schools Team	Links to Goal 14 (14.2)
13.5	Information for schools updated and available via website	Schools have accessible resources	From existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council	Links to Goal 14 (14.2)
<b>Outcome 4: Improve community cohesion</b>								
<b>Goal 14: Increasing awareness of different cultures</b>								
14.1	Develop a greater understanding amongst the media of Traveller issues	Ongoing work	Staff time	From existing budget	Andy Staniford Housing Strategy	John Shewell Communications	Brighton & Hove City Council	
14.2	Goal 12: Improve further the awareness in schools about Traveller History and Culture	Various (see Goal 12)	From existing budget	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council BHCC Healthy Schools Team Partnered with Traveller Organisations and individuals	Links to Goal 13 (13.1-13.5)

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
14.3	BHCC Promotion of GRT History Month	June - annually	£500	Equalities team budget	Mary Evans, Communities & equality	Diane Coe, Equalities Officer	BHCC Communities & Equality Team	
14.4	Run regular Councillor Traveller awareness sessions	2012 & 2013 (and every 2 years following elections)	From existing budget	HR / Communities & Equality Team	Mary Evans, Communities & Equality	Aaron Robin Member Development	Democratic Services, Brighton & Hove City Council	
14.5	Traveller staff – workforce monitoring and action/support from BME Workers Forum	Various as part of People Strategy and Implementation plan	From existing budget	HR / Communities & Equality Team	Mary Evans, Communities & Equality	Katie Ogden, HR Diane Coe, Equalities Officer	Brighton & Hove City Council	
14.6	Improve awareness of Community Development Workers / Local Action Teams	July 2012 and ongoing	£1,000	Communities commissioning budget	Mary Evans, Communities & equality	Sam Warren, Community Engagement Co-ordinator	Brighton & Hove City Council Friends Families & Travellers	
<b>Goal 15: Involve Travellers and their advocates in service design and delivery</b>								
15.1	Set a Brighton & Hove Traveller Forum to bring together travelling and settled Travellers with service providers	First meeting by July 2012	Staff time	Existing budget	Andy Staniford Housing Strategy	Nick Hibberd Housing & Social Inclusion	Brighton & Hove City Council	

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
15.2	Progress opportunities for supporting Travellers into work and learning (EU finding, BHCC Employment & Skills Plan etc)	To be determined	Staff time	Existing budget (potential for European Funding)	Andy Staniford Housing Strategy	Nick Hibberd Housing & Social Inclusion	Brighton & Hove City Council	
15.3	Involve Travellers in development, design, management of permanent site	Throughout 2012 and 2013	Officer time, consultation costs	DCLG Grant	Jugal Sharma Housing Commissioner	Max Woodford Major Projects	Brighton & Hove City Council	Links to Goal 1 (1.1 & 1.4)
				Existing budgets	Andy Staniford Housing Strategy	Jonathan Fortune Traveller Liaison		
15.4	Consult on procedures for Tolerated sites	Spring 2012	Staff time	Existing budgets	Andy Staniford Housing Strategy	Jonathan Fortune Traveller Liaison	Brighton & Hove City Council	Links to Goal 3 (3.2)
15.5	Involve Traveller groups in education services development, cultural awareness and equalities training	Various, see Goal 10 (10.4), 11 (11.3), 12 (12.3)	Existing budget and extra funding (£500)	Dedicated Schools Grant	Hilary Ferries Learning and Partnership	Jackie Whitford Traveller Education Team	East Sussex County Council  Plus various, see Goal 10 (10.4), 11 (11.3), 12 (12.3)	Links to Goal 11 (11.4), 12 (12.3), 13 (13.3)
<b>Goal 16: Effective management of unauthorised encampments</b>								
16.1	To review and update the Operation Monza Tactical Plan on a yearly basis according to operational need	Annual review	Existing budgets	Sussex Police	Graham Bartlett Divisional Commander	Bill Whitehead Gypsy & Traveller Liaison	Sussex Police	Links to Goal 18 (18.1)

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
16.2	To provide a dedicated full time Traveller Liaison Officer	Full time officer in post	Existing budgets	Sussex Police	Graham Bartlett Divisional Commander	Bill Whitehead Gypsy & Traveller Liaison	Sussex Police	Links to Goal 18 (18.2)
16.3	To continue to train and update officers as Gypsy and Traveller Liaison Officers	As necessary	Existing budgets	Sussex Police	Graham Bartlett Divisional Commander	Bill Whitehead Gypsy & Traveller Liaison	Sussex Police	
16.4	Ensure Section 61 and Section 62A CJ&POA 1994 applications comply with guidance	Development of local guidance and as far as possible applications to be considered by local Commanders to ensure consistency	Existing budgets	Sussex Police	Graham Bartlett Divisional Commander	Bill Whitehead Gypsy & Traveller Liaison	Sussex Police	
16.5	Provide a consistent response to all unauthorised encampments	Develop a joint Sussex Wide Unauthorised Encampment Protocol (Police & Local Authorities) and joint leaflets	Existing budgets	Sussex Police  Brighton & Hove City Council	Graham Bartlett Divisional Commander  Nick Hibberd Housing & Social Inclusion	Bill Whitehead Gypsy & Traveller Liaison  Jonathan Fortune Traveller Liaison	Traveller Liaison Team Sussex Police  Traveller Liaison Team Brighton & Hove City Council	
16.6	Pro-actively liaise with any settled community affected by an encampment	Ongoing	Existing budgets	Brighton & Hove City Council	Nick Hibberd Housing & Social Inclusion	Jonathan Fortune Traveller Liaison	Traveller Liaison Team Brighton & Hove City Council	
16.7	Expand Operation Monza into a joint	Council Traveller Liaison Officer to	Staff time	Existing budget	Andy Staniford Housing Strategy	Jonathan Fortune Traveller Liaison	Brighton & Hove City Council	Links to Goal 18

## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
	approach	accompany Police on daily visits to sites						
16.8	Provide necessary support the those residing on an unauthorised encampment	Ongoing	Staff time	Existing budget	Andy Staniford Housing Strategy	Jonathan Fortune Traveller Liaison	Brighton & Hove City Council	Links to Goal 18
16.9	Take appropriate action to move on an encampment based on community impact and Traveller needs	Consideration of environmental impact, community impact, Traveller welfare needs	Staff time, legal costs	Existing budgets	Andy Staniford Housing Strategy	Jonathan Fortune Traveller Liaison	Brighton & Hove City Council	Links to Goal 18
16.10	Review the Council's Traveller Liaison Team (focus on support, enforcement, service improvement)	To happen in 2012/13	Staff time	Existing budget	Andy Staniford Housing Strategy	Jonathan Fortune Traveller Liaison	Brighton & Hove City Council	
16.11	Work across the region to share good practice	To work through the new Sussex Joint Local Authority Traveller Forum	Staff time	Existing budget	Andy Staniford Housing Strategy	Nick Hibberd	Brighton & Hove City Council	
<b>Goal 17: Ensure sensitive sites are protected</b>								
17.1	Develop a corporate proactive approach to the protection of sensitive sites within available resources	To be developed during 2012/13	To be assessed	To be determined	Mark Prior City Regulation & Infrastructure	Gillian Marston City Infrastructure	Brighton & Hove City Council	



## Traveller Commissioning Strategy 2012 Action Plan

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
17.2	Assess sites on an ongoing basis in response to unauthorised use	Ongoing monitoring of sites	Subject to site needs	Existing budgets	Mark Prior City Regulation & Infrastructure	Gillian Marston City Infrastructure	Brighton & Hove City Council	
<b>Goal 18: Tackling crime, anti-social behaviour and nuisance</b>								
18.1	To review and update the Operation Monza Tactical Plan on a yearly basis according to operational need	Annual review	Existing budgets	Sussex Police	Graham Bartlett Divisional Commander	Bill Whitehead Gypsy & Traveller Liaison	Sussex Police	Links to Goal 16 (16.1)
18.2	To provide a dedicated full time Traveller Liaison Officer	Full time officer in post	Existing budgets	Sussex Police	Graham Bartlett Divisional Commander	Bill Whitehead Gypsy & Traveller Liaison	Sussex Police	Links to Goal 16 (16.2)
18.3	Re-procure waste contract to include responding to fly-tipping	August 2012	Existing budgets	Brighton & Hove City Council	Nick Hibberd Housing & Social Inclusion	Mike Moon CityClean	Brighton & Hove City Council	Links to Goal 16
<b>Goal 19: Tackling racism, sexism and homophobia</b>								
19.1	Developing new ways to encourage the reporting of crimes and incidents will be taken forward by community safety services and included within a work programme to develop community based reporting centres throughout the city for hate crimes.	Work to be undertaken during 2012 and will be completed by March 2013.	To be funded within existing Community Safety Partnership resources	Community Safety Partnership Budget	Linda Beanlands	Nahida Shaikh	Joint Community Safety Delivery Unit	Work commences April 2012

**Traveller Commissioning Strategy 2012  
Action Plan**

ID	Action	Target / Completion	Cost	Funding Source	Commissioning Lead	Delivery Manager	Delivery Organisation	Notes
<b>Goal 20: Develop a protocol for addressing Van Dwellers who are often mistaken for Travellers</b>								
20.1	Develop protocol, Equality Impact Assess, consult, launch	To be developed in 2012/13	Subject to protocol	Existing budgets	Andy Staniford Housing Strategy  Mark Prior City Regulation & Infrastructure	Subject to protocol	Brighton & Hove City Council	